

Bedford Hills, New York
December 17, 2013

The second meeting for the month of December of the Town Board of the Town of Bedford was held on December 17, 2013 at the Town House, 321 Bedford Road, Bedford Hills, New York. The meeting was called to order at 8:00 P.M. by Supervisor Roberts.

Present:	Lee V. A. Roberts	: Supervisor
	Peter Chryssos	: Councilman
	Francis T. Corcoran	: Councilman
	David Gabrielson	: Councilman
	Chris Burdick	: Councilman
	Lisbeth Fumagalli	: Town Clerk
	Joel Sachs	: Town Attorney
	Kevin Winn	: Commissioner of Public Works
	Amy Pectol	: Receiver of Taxes
	William Hayes	: Police Chief
	Harry Girdlestone	: Sole Assessor
	William Heidepriem	: Supt. of Recreation and Parks

And five (5) residents/observers.

Mrs. Roberts opened the meeting by reading the following statement: “Tonight marks my final meeting as Supervisor of Bedford. I have enjoyed almost every moment of the job and I leave with the utmost respect for the staff and elected officials of this Town but most of all for the residents who give so freely of their time and talent toward making this a better community.

I am proud of our accomplishments over the last 20 years but do not claim credit for the amazing things that have happened because they were accomplished through the efforts of many people. I will miss being part of Town government but I will continue to be a part of the Town- only now as a volunteer.

My congratulations and best wishes go to our new Supervisor, Chris Burdick and to our new and wonderful Town Board member, Mary Beth Kass. I know you will carry on the good work that this Board has started. And to Francis and David and Peter, Chris, Boo and Marcy and to Joel and the Department Heads thank you so much for your support and understanding during all these years together. I value your friendship.

Most of all I thank the people of Bedford for the opportunity to have been your Supervisor. It has been an honor and a privilege to serve this Town that I love so much.

I wish everyone a very Merry Christmas and a very happy and prosperous new year.”

ENERGIZE RECOGNITION EVENT – Energize NY and Bedford 2020 Coalition.

This presentation has been cancelled due to the inclement weather and will be rescheduled in the New Year.

Joel Seligman, President and CEO of Northern Westchester Hospital Center.

Mr. Seligman gave an overview of changes in the healthcare system and discussed the improved facilities at Northern Westchester Hospital Center.

APPROVAL OF CLAIMS

On a motion by Mr. Corcoran, seconded by Mr. Chryssos, the following resolution was **ADOPTED**

Ayes:	Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays:	None
Absent:	None

RESOLVED, that the following claims for 2013 be allowed for payment from their respective funds,

Paid Prior to Audit	\$ 397,803.66
General Fund	30,424.49
Highway Fund	71,809.57
Consolidated Water District	30,310.54
Farms Water District	30.00
Old Post Road Water District	60.00
Drug Abuse	5,054.33
Energy	32,557.09
Special Districts:	
Bedford Village Memorial Park	1,505.58
Bedford Hills Memorial Park	1,867.18
Katonah Memorial Park	1,900.03
Capital Projects	32,529.40
	<u>\$ 605,853.87</u>

MONTHLY REPORTS - Mrs. Roberts advised that the departmental monthly reports were available for review during regular business hours in the Offices of the Town Clerk and the Supervisor as well as on the Town of Bedford website.

DEPARTMENTS –

1. Encourage Bedford Residents to re-register for the Basic STAR Exemption.

Mrs. Roberts encouraged Bedford residents, if they haven't already to re-register for the Basic STAR Exemption, with the New York State Department of Taxation and Finance.

2. 2014 Recreation & Parks Department Fee Schedule recommendations:

- a. Pool Fees

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby approve the 2014 Town of Bedford Pool Membership rates as follows as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

Discounted Rate - March to May

<u>Pool Discount</u>	<u>Rate</u>
Family	\$293.00
Adult	\$144.00
Child	\$ 51.00
Senior 65+	\$ 44.00
Child Care Provider	\$321.00
Adult Pay Tag + \$8 Daily	\$ 79.00
Guest – Adult (19+)	\$10.00
Guest – Child (2-18)	\$ 8.00
Guest – Senior (65+)	\$ 5.00
Adult Guest Discount Card	\$80/10 visits
Child Guest Discount Card	\$50/10 visits

Regular Rate – May to August

<u>Pool Regular</u>	<u>Rate</u>
Family	\$338.00
Adult	\$166.00
Child	\$ 64.00
Senior 60+	\$ 44.00
Child Care Provider	\$338.00
Adult Pay Tag + \$8 Daily	\$ 79.00

- b. Swim and Dive Team Fees

On a motion by Mr. Chryssos, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby approve the 2014 Town of Bedford Swim and Dive Team fees as follows, as per the memorandum dated October 11, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

2014 Fee		Town Share	S&D Share
\$115.00	1 st child	\$95.00	\$20.00
\$110.00	2 nd child	\$95.00	\$15.00
\$105.00	3 rd child+	\$90.00	\$15.00

c. Day Camp Fees

On a motion by Mrs. Roberts seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: None

RESOLVED that the Town Board does hereby approve the 2014 Town of Bedford Camp rates as follows as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

Discounted Rate – March to May

Day Camp – Discount 2014		Tiny Tots – Discount 2014	
1 st Child	\$442.00	1 st Child	\$358.00
Each Additional Child	\$363.00	Each Additional Child	\$299.00
1 st Session	\$368.00	1 st Session	\$304.00
Each Additional Child	\$299.00	Each Additional Child	\$252.00

Regular Rate – May to August

Day Camp – Regular 2014		Tiny Tots – Regular 2014	
1 st Child	\$672.00	1 st Child	\$557.00
Each Additional Child	\$557.00	Each Additional Child	\$462.00
1 st Session	\$562.00	1 st Session	\$467.00
Each Additional Child	\$462.00	Each Additional Child	\$394.00

Teen Camp

Teen Travel \$1,000.00

School District Non – Residents

Day Camp \$1,092.00
 Tiny Tots \$ 830.00

d. Bedford Hills Community House Rental Rates

On a motion by Mr. Gabrielson, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: None

RESOLVED that the Town Board does hereby approve and adopt the following rates for the use of the Bedford Hills Community House during the calendar year 2014 as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

<u>Bedford Hills Community House Rental</u>	<u>2014</u>
Main Auditorium w/ kitchen and lounge	\$420.00/ 6Hrs.
Lower Level Activity Area “Legion” Room	\$ 55.00/ Hr.
Board Room	\$ 35.00/ Hr.
Lounge Room	\$ 35.00/ Hr.
Sun Room	\$ 35.00/ Hr.
Community Group Use Rate	\$ 10.00/Hr.
Main Auditorium Room Use Deposit	\$250.00
Lower Level Activity Room Deposit	\$100.00
Bedford Community Theater Office Space Use	\$100.00 per month

e. Platform Tennis Group Reservation Rates

December 17, 2013 – Regular meeting – continued

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby approve and adopt the following rates for the use of the Platform Tennis Courts, Group Reservations, during the calendar year 2014 as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

Sundays

Session 1 – November and December 2013 – \$180.00
Session 2 – January and February 2014 - \$160.00
Session 3 – March and April 2014 - \$180.00
Session 4 – November and December 2014 - \$180.00

Mondays

Session 1 – November and December 2013 – \$180.00
Session 2 – January and February 2014 - \$160.00
Session 3 – March and April 2014 - \$180.00
Session 4 – November and December 2014 - \$180.00

Tuesdays

Session 1 – November and December 2013 – \$140.00
Session 2 – January and February 2014 - \$160.00
Session 3 – March and April 2014 - \$180.00
Session 4 – November and December 2014 - \$180.00

Wednesdays

Session 1 – November and December 2013 – \$160.00
Session 2 – January and February 2014 - \$180.00
Session 3 – March and April 2014 - \$160.00
Session 4 – November and December 2014 - \$140.00

Thursdays

Session 1 – November and December 2013 – \$140.00
Session 2 – January and February 2014 - \$180.00
Session 3 – March and April 2014 - \$160.00
Session 4 – November and December 2014 - \$120.00

Fridays

Session 1 – November and December 2013 – \$180.00
Session 2 – January and February 2014 - \$180.00
Session 3 – March and April 2014 - \$160.00
Session 4 – November and December 2014 - \$160.00

Saturdays

Session 1 – November and December 2013 – \$180.00
Session 2 – January and February 2014 - \$160.00
Session 3 – March and April 2014 - \$180.00
Session 4 – November and December 2014 - \$180.00

f. Canine Commons Dog Park Permit Fees

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby approve the following permit fees for the Canine Commons Dog Park for 2014 (January 1 to December 31):

<u>Resident</u>	<u>Non-Resident</u>
1 st dog - \$45.00	\$125.00

2nd dog - \$25.00

3rd dog - \$20.00

g. Group Use Park Permit Rates

On a motion by Mr. Corcoran, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick

Nays: None

Absent: None

RESOLVED that the Town Board does hereby approve and adopt the Group Use Park fees for 2014 for facilities at the Town's three (3) hamlet parks, Bedford Hills, Katonah and Bedford Village, picnic shelter, electrical outlets, seasonal restrooms (mid April through October) and other requested park amenities, excluding pools, as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

<u>Town Resident sponsored: 4 Hr. Limit</u>	<u>2014 Rate</u>
Up to 25 participants	\$ 30.00
26 – 50 participants	\$ 55.00
51 - 75 participants	\$ 80.00
76 – 100 participants	\$105.00
101 – 150 participants	\$155.00
151 + participants	\$205.00
Deposit:	\$100.00
6' Portable Grill Use/Rental	\$ 25.00

Town Business/Company Sponsored by a Town Resident: 4 Hr. Limit

Up to – 100 participants \$160.00

101-200 participants \$260.00

Deposit: \$200.00

Out of Town Business/Company sponsored by a Town Resident: 4 Hr. Limit

Up to – 100 participants \$320.00

101-200 participants \$530.00

Deposit: \$200.00

Group Use Clinic Camps Recreation Dept. sponsored or Co sponsored:

10% per participant fee

Group Use Clinic Camps – Private

20% per participant fee

Group Use Pool Rental: 4 Hrs. \$440.00

3. Request approval of 2014 Part Time Seasonal Salary Range for the Recreation & Parks Department.

On a motion by Mr. Corcoran, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick

Nays: None

Absent: None

RESOLVED that the Town Board does hereby approve the 2014 Part Time Seasonal Salary ranges for the Recreation and Parks Department as follows as per the memorandum dated December 9, 2013 from William Heidepriem, Superintendent of Recreation and Parks:

<u>Day Camps</u>	<u>Salary Range</u>
Directors	\$22.50-\$29.75 Hr.
Assistant Directors	\$18.00-\$23.50 Hr.
Specialists	\$14.00-\$18.00 Hr.
Program Assistant	\$12.00-\$18.00 Hr.
Senior Counselors	\$8.00-\$15.00 Hr.
Junior Counselors	\$7.00-\$8.00 Hr.
EMT/Medical Director	\$17.00-\$24.00 Hr.

Pre-Season Camp Clerical Help \$12.00-\$16.00 Hr.

Aquatics	Salary Range
Pool Director	\$20.00-\$28.00 Hr.
Aquatics Coordinator	\$18.00-\$26.00 Hr.
Assistant Director	\$16.00-\$21.00 Hr.
Head Lifeguard	\$12.00-\$16.00 Hr.
Swim Instructor/Lifeguards	\$10.00-\$16.00 Hr.
Lifeguards	\$8.50-\$15.00 Hr.
Gate Attendants	\$7.50-\$14.00 Hr.
Head Swim Coach	\$2,000 - \$3,200 Season
Assistant Swim Coach	\$1,600-\$2,200 Season
Diving Coach	\$15.00-\$25.00 Hr.

Parks/Pool Maintenance	Salary Range
Groundskeeper/Laborer Seasonal	\$11.00-\$16.00 Hr.

Recreation Program Specialists	Salary Range
Part Time Program Instructors	\$30.00-\$80.00 Hr.
Part Time Program Leaders	\$12.00-\$20.00 Hr.
Part Time Program Assistants	\$8.00-\$16.00 Hr.
Officials Youth Baseball	\$35.00-\$50.00 Game
Officials Adult Softball	\$40.00-\$52.00 Game

4. Request to Notice Public Bids for Parks Department Equipment.

On a motion by Mr. Corcoran, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby authorize William Heidepriem, Superintendent of Recreation and Parks to advertise for bids for the purchase of a John Deere 1200A or equivalent ballfield groomer to replace a Smithco ballfield groomer, as per Mr. Heidepriem's memorandum dated December 5, 2013.

5. Recommendation for Refuse Removal from Town Facilities.

On a motion by Mr. Chryssos, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby award the contract for the removal of refuse from Town facilities for the period 1/1/2014-12/31/2015 to City Carting, 8 Viaduct Road, P.O. Box 17520, Stamford, Connecticut 06907 in the annual amount of \$51,606.30. The bids are listed in the following table:

	Average Annual Bid Price
City Carting	\$51,606.30
Winters Brothers	\$71,431.50
AAA Carting	\$53,473.68
R&S Waste Services	\$58,849.00

AND BE IT FURTHER

RESOLVED that the Town Board does hereby authorize the Supervisor to sign a contract with the low bidder, City Carting, subject to the receipt of the following items:

- Documentation of a current Westchester County Refuse License
- An insurance certificate meeting the requirements of the bid document
- A one year performance bond of \$51,606.30

PERSONNEL –

1. Shelley Smith request to be reappointed to the Katonah Historic District Advisory Commission.

On a motion by Mrs. Roberts, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby reappoint Shelley Smith to the Katonah Historic District Advisory Commission for a five (5) year term, said term to expire January 20, 2018.

2. Deirdre Courtney-Batson request to be reappointed to the Katonah Historic District Advisory Commission.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby reappoint Deirdre Courtney-Batson to the Katonah Historic District Advisory Commission for a five (5) year term, said term to expire January 20, 2019.

OLD BUSINESS –

1. Katonah District Commission letter regarding War Memorial.

Mr. Chryssos read a memorandum dated December 17, 2013 from Deirdre Courtney-Batson, Chair, Katonah Historic District Advisory Commission concerning a proposed war memorial to be located on the green across from the Katonah Village Library. No action was taken.

2. Report on the Bedford Oak as requested by the Tree Advisory Board.

This matter had been withdrawn.

NEW BUSINESS –

1. Approval of American Legion Post 1575 Bell Jar application for 2014.

On a motion by Mrs. Roberts, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

WHEREAS, an application for a Bell Jar License with the appropriate fee was filed by the Katonah Post #1575, Department of New York, American Legion Inc., located at 136 Jay Street, Katonah, New York 10536, and

NOW, THEREFORE, BE IT RESOLVED

THAT the Town Board does hereby approve the issuance of Games of Chance License No. 2815-14 to be used for the operation of “Bell Jar” during the calendar year 2009, by the Katonah Post #1575, Department of New York, American Legion Inc., 136 Jay Street, Katonah, New York 10536.

2. Resolution to appoint the Town Supervisor and Town Clerk as Marriage Officers.

On a motion by Mrs. Roberts, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

WHEREAS, Section 11-c of the New York Domestic Relations Law authorizes the governing body of any Town to appoint one or more “marriage officers” authorized to solemnize marriages performed within the Town; and

WHEREAS, the Town Board of the Town of Bedford (the “Board”) wishes to appoint the Town Supervisor and Town Clerk marriage officers of the Town of Bedford (the “Town”).

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby appoints the Town Supervisor and the Town Clerk of the Town of Bedford as Marriage Officers of the Town for a term of four (4) years commencing on January 1, 2014 and terminating on December 31, 2017; and

BE IT FURTHER RESOLVED that the Town Supervisor and Town Clerk shall serve as Town Marriage Officers without additional compensation from the Town or from independent sources in exchange for performing marriage services, and further provided the Town Supervisor and Town Clerk:

(1) Are over the age of 18;

(2) Resides within the Town; and

(3) May only solemnize marriages performed within the geographic boundaries of the Town; and

BE IT FURTHER RESOLVED that the Board hereby determines and finds that the proposed appointment is a Type II Action according to SEQRA, and accordingly, no environmental review is required.

3. Request to lift the 10-minute limit on a parking spot on Adams Street for the month of January.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick

Nays: None

Absent: None

RESOLVED that the Town Board does hereby grant the request of Nicolas DiLallo, 1 Adams Street, Bedford Hills, New York to lift the 10-minute limit on a parking spot on Adams Street for the month of January 2014 as per Mr. DiLallo’s letter dated December 16, 2013.

4. Executive Session – Contracts.

On a motion by Mrs. Roberts, seconded by Mr. Chryssos, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick

Nays: None

Absent: None

RESOLVED that the Town Board shall discuss contract matters in an executive session to be conducted at the conclusion of the regular meeting.

5. Set Work Sessions.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick

Nays: None

Absent: None

RESOLVED that the Town Board does hereby set a work session for Tuesday, January 7, 2014 at 7:00 pm at the Town House, 321 Bedford Road, Bedford Hills, New York.

On a motion by Mr. Burdick, seconded by Mr. Gabrielson, the following resolution was ADOPTED

December 17, 2013 – Regular meeting – continued

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that the Town Board does hereby set a work session for Tuesday, January 21, 2014 at 7:00 pm at the Town House, 321 Bedford Road, Bedford Hills, New York.

There being no further discussion the meeting was adjourned at 9:30 pm.

Lisbeth Fumagalli, Town Clerk

Minutes of Executive Session - Town Board of the Town of Bedford
December 17, 2013

On December 17, 2013 at approximately 10:00 p.m., the Town Board voted to go into Executive Session to discuss certain contract matters. Attending the Executive Session were Supervisor Roberts and Councilpersons Burdick, Gabrielson, Corcoran and Chryssos. Also attending was Town Attorney Joel Sachs and Kevin Winn, Commissioner of Public Works.

At the outset of the meeting, Joel Sachs was appointed Acting Deputy Town Clerk.

There followed an extensive discussion concerning the proposed Roosevelt Drive Water District extension. It was explained to the Board members that the New York State Controller's Office had rejected the method that the Town had adopted in regard to financing of the District extension. It was the Controller's position that every property within the District whether or not it is hooked up to Town water, to a private well or is vacant land is benefited by Improvement District. There then followed a discussion among Kevin Winn, Joel Sachs and the Board in regard to several alternative possibilities.

After further discussion, the Board decided that it would be appropriate to get the opinion of bond counsel to explore the various options further and advise the Town. Thus, it was recommended that the Town get a proposal from its present bond counsel, Squire Sanders, in order to perform the analysis. The Town Board directed Kevin Winn to work with Town Controller Ed Ritter to get a proposal from Squire Sanders.

There then followed a discussion of a December 10, 2013 letter from Martin Kravitt who lives at 97 Edgemont Road, Katonah, New York. Mr. Kravitt was looking for a substantial reduction in his most recent water bill. He claims that the large bill was the fault of the Town. After discussion among the Board members and Commissioner Winn, it was determined to reject Mr. Kravitt's request and that a letter be sent to him so advising him.

There being no further business before the Board, the Executive Session was adjourned at 10:30 p.m to the public session to vote upon the following:

On a motion by Mr. Corcoran, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

RESOLVED that Kevin Winn, Commissioner of Public Works, shall work with bond counsel Squire Sanders to obtain a proposal concerning the financing for the expansion of the Bedford Consolidated Water District to include Roosevelt Drive, at a cost not to exceed \$7,500.

On a motion by Mr. Corcoran, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Chryssos, Corcoran, Gabrielson, Burdick
Nays: None
Absent: None

December 17, 2013 – Regular meeting – continued

RESOLVED that the Town Board does hereby deny the request of Martin Kravitt, 97 Edgemont Road, Katonah, New York for a reduction in the water charges on his most recent billing statement, as the large bill is not a result of actions taken by the Town of Bedford.

There being further discussion the meeting was adjourned at 10:40pm.

Respectfully submitted,

Joel H. Sachs, Acting Deputy Town Clerk